

WELCOME BACK STAFF – Transforming Futures!



August 23, 2017

7:45 -8:00

- Registration & Continental Breakfast

8:00-8:30

- Welcome/Good Things & Celebrations Mitchell, Duncan, Boddie, Faison-Johnson, Pollard
- Introductions of Teams & New Staff
- Overview of the Agenda
- Calendar of Upcoming Events (August & September)
- Open House Details & Information – August 24th (Work Hours: 8:30-4:00) – *All Hands on Deck!*
- Data Dig & 2017 Focus Areas
- Team Building Activity

8:30-8:35

- Bloomz Demo

8:40-9:40

- CKH Activity Virgil
- Restorative Justice Activity Duncan
- PBIS Barringer

9:40-9:45

- Break Everyone

9:45-12:35

- Breakout Sessions – *See Back for Rotations & Details* Everyone

12:40-1:30

- LUNCH – Cafeteria

1:30-4:00

- Complete the following required DPS trainings:* Seclusion & Restraint, Bullying & Harassment and Cultural Sensitivity - <http://central.dpsnc.net/mandatory-trainings> Everyone
- Certified Staff Complete NCEES Teacher Evaluation Orientation All Certified Staff
Submit orientation completion sign-off sheet to Mitchell by Friday 8/24 (4pm)
- Team Meetings, Department Meeting and/or Planning in Classrooms Everyone

Session Locations & Schedule of Rotation

Sessions	Location	Facilitator(s)
1. POWERING UP: Master Schedules; Power School Info; Attendance Procedures; Student Records; Progress Reports; Report Cards & Grades; Student Data Forms & Medication Procedures	Band Room	Watkins & Grady
2. TREASURE UPDATE: Signing-In & Out; Fobs; AESOP; Reimbursements; Field Trip Procedures; Leave Request; Accident Forms and Other Updates Classroom Keys; Duty Schedules & Procedures if you are running late or absent from your duty; AESOP; Substitutes; Emergency Subs Plans (Due 9/11/17) & Procedures for Planned Substitute; Funds request	Chorus Room	Carrington & Pollard
3. TRANSFORMING: Staff Handbook (Bottom Line Expectations & Procedures); Video Use & DPS Policy; ILT Roles/Responsibilities; Team Needs/Wants; Focus Areas	Art Room	Mitchell
4. SAFETY FIRST: 2017-2018 CERT Plan; CERT Folders (Display on back of Classroom Doors); ERT Members; Required Safety Drills/Procedures (Fire, Lockdown, Tornado, etc.),	Cafeteria	Duncan
5. Managing Student Conduct; Behavior Expectations; Educator's Handbook & The School-wide Behavioral Referral Process; Student Handbooks; Weekly PLC and Grade level Meetings, Bi-Weekly STEM and MTSS Meetings, Monthly Departmental Meetings	Media Center	Faison-Johnson
6. 504 & MTSS Overview: Tools of Support (Tiers 1, 2 & 3; Progress Monitoring & More)	Room 404	Leary & Norman
7. EC and your role	Room 406	Moon

Team Rotations – There are *seven* (20 minute sessions). We are on a tight schedule. Adhere to your team's schedule of rotations. An intercom announcement will signal the end times for each session. **Remember to get your sticker at the end of each session. Earn seven stickers and receive a prize during lunch.**

Schedule of Session Rotation

8th Grade Teams

Begin Here>	9:45-10:05	Session 1 – Band Room	11:25-11:45	Session 5 – Media Center
	10:10-10:30	Session 2 – Chorus Room	11:50-12:10	Session 6 – Room 404
	10:35-10:55	Session 3 – Art Room	12:15-12:35	Session 7 – Room 406
	11:00-11:20	Session 4 – Cafeteria	12:40-1:30	LUNCH - CAFETERIA

7th Grade Teams

Begin Here>	9:45-10:05	Session 2 – Chorus Room	11:25-11:45	Session 6 – Room 404
	10:10-10:30	Session 3 – Art Room	11:50-12:10	Session 7 – Room 406
	10:35-10:55	Session 4 – Cafeteria	12:15-12:35	Session 1 – Band Room
	11:00-11:20	Session 5 – Media Center	12:40-1:30	LUNCH - CAFETERIA

6th Grade Teams

Begin Here>	9:45-10:05	Session 3 – Art Room	11:25-11:45	Session 7 – Room 406
	10:10-10:30	Session 4 – Cafeteria	11:50-12:10	Session 1 – Band Room
	10:35-10:55	Session 5 – Media Center	12:15-12:35	Session 2 – Chorus Room
	11:00-11:20	Session 6 – Room 404	12:40-1:30	LUNCH - CAFETERIA

Elective Team

Begin Here>	9:45-10:05	Session 4 – Cafeteria	11:25-11:45	Session 1 – Band Room
	10:10-10:30	Session 5 – Media Center	11:50-12:10	Session 2 – Chorus Room
	10:35-10:55	Session 6 – Room 111	12:15-12:35	Session 3 – Art Room
	11:00-11:20	Session 7 – Room 112	12:40-1:30	LUNCH - CAFETERIA

EC, ELL & Support Staff

Begin Here>	9:45-10:05	Session 5 – Media Center	11:25-11:45	Session 2 – Chorus Room
	10:10-10:30	Session 6 – Room 111	11:50-12:10	Session 3 – Art Room
	10:35-10:55	Session 7 – Room 112	12:15-12:35	Session 4 – Cafeteria
	11:00-11:20	Session 1 – Band Room	12:40-1:30	LUNCH - CAFETERIA

Session Presenter Schedule of Rotations

Sessions	Location	Facilitator(s)
Session 1: POWERING UP <ul style="list-style-type: none"> • 9:45-10:05 – 8th Grade Teams _____ • 10:10-10:30 – Break • 10:35-10:55 – Break • 11:00-11:20 – EC, ELL & Support Staff _____ • 11:25-11:45 – Elective Teams _____ • 11:50-12:10 – 6th Grade Teams _____ • 12:15-12:35 – 7th Grade Teams _____ • 12:40-1:30 LUNCH 	Band Room	Watkins & Grady
Session 2: TREASURE UPDATE: <ul style="list-style-type: none"> • 9:45-10:05 – 7th Grade Teams _____ • 10:10-10:30 – 8th Grade Teams _____ • 10:35-10:55 – Break • 11:00-11:20 – Break • 11:25-11:45 – EC, ELL & Support Staff _____ • 11:50-12:10 – Elective Teams _____ • 12:15-12:35 – 6th Grade Teams _____ • 12:40-1:30 LUNCH 	Chorus Room	Carrington & Pollard
Session 3: TRANSFORMING <ul style="list-style-type: none"> • 9:45-10:05 – 6th Grade Teams _____ • 10:10-10:30 – 7th Grade Teams _____ • 10:35-10:55 – 8th Grade Teams _____ • 11:00-11:20 – Break • 11:25-11:45 – Break • 11:50-12:10 – EC, ELL & Support Staff _____ • 12:15-12:35 – Elective Teams _____ • 12:40-1:30 LUNCH 	Art Room	Mitchell
Session 4: SAFETY FIRST <ul style="list-style-type: none"> • 9:45-10:05 _ Elective Team _____ • 10:10-10:30 – 6th Grade Teams _____ • 10:35-10:55 – 7th Grade Teams _____ • 11:00-11:20 – 8th Grade Teams _____ • 11:25-11:45 – Break • 11:50-12:10 – Break • 12:15-12:35 – EC, ELL & Support _____ • 12:40-1:30 LUNCH 	Cafeteria	Duncan
Session 5: MANAGING STUDENT CONDUCT <ul style="list-style-type: none"> • 9:45-10:05 - EC, ELL & Support Staff _____ • 10:10-10:30 – Elective Team _____ • 10:35-10:55 – 6th Grade Teams _____ • 11:00-11:20 – 7th Grade Teams _____ • 11:25-11:45 – 8th Grade Teams _____ • 11:50-12:10 – Break • 12:15-12:35 – Break • 12:40-1:30 LUNCH 	Media Center	Faison-Johnson
Session 6: MTSS Overview: Tools of Support (Tiers 1, 2 & 3; Progress Monitoring & More) <ul style="list-style-type: none"> • 9:45-10:05 – Break • 10:10-10:30 – EC, ELL & Support Staff _____ • 10:35-10:55 – Elective Teams _____ • 11:00-11:20 – 6th Grade Teams _____ • 11:25-11:45 – 7th Grade Teams _____ • 11:50-12:10 – 8th Grade Teams _____ • 12:15-12:35 – Break • 12:40-1:30 LUNCH 	Room 404	Leary & Norman
Session 7: EC <ul style="list-style-type: none"> • 9:45-10:05 – Break • 10:10-10:30 – Break • 10:35-10:55 – EC., ELL & Support Staff _____ • 11:00-11:20 – Elective Team _____ • 11:25-11:45 – 6th Grade Teams _____ • 11:50-12:10 – 7th Grade Teams _____ • 12:15-12:35 – 8th Grade Teams _____ • 12:40-1:30 LUNCH 	Room 406	Moon

1:30-1:50 Grade level meeting
1:53-2:13 Departmental Meeting
2:23-2:46 Committee Meeting